



CHARITY SOCCER TOURNAMENT & FESTIVAL  
WESTVIEW HIGH SCHOOL • JUNE 21 & 22, 2008

## CHARITY SOCCER TOURNAMENT & FESTIVAL

WESTVIEW HIGH SCHOOL, SAN DIEGO JUNE 21 & JUNE 22, 2008

# VENDOR BOOTH APPLICATION

**APPLICATION DEADLINE – Friday, May 9, 2008**

PLEASE COMPLETE PAGES 1-5 OF THIS APPLICATION IN PRINT OR TYPE

### APPLICANT INFORMATION

Business Name: \_\_\_\_\_

Type of Vendor:             Food                       Merchant                       Information

Contact Person: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ Email Address: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Seller's Permit # (Food and Merchant Vendors): \_\_\_\_\_ Federal Tax ID #: \_\_\_\_\_

Non-profit 501 ( c ) (3) # or Business License # (Information Vendors): \_\_\_\_\_

San Diego County Health Permit # (Food Vendors): \_\_\_\_\_

### MENU

For Food and Merchant Vendors, please indicate the items you plan on selling and include your price range. For Information Vendors, please indicate what information you will display and what interactive features (if any) you will have. You may attach extra pages if necessary.

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*\*Please note that the sale of alcohol or tobacco is strictly prohibited on the grounds of Westview High School. The sale of merchandise depicting alcohol, tobacco, or drugs is also prohibited.*



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What special requests or needs do you have? You may attach extra pages if necessary. **PLEASE NOTE that the fulfillment of these requests and needs is not guaranteed.**

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**FESTIVAL INSURANCE REQUIREMENTS**

**INSURANCE IS A REQUIREMENT FOR VENDOR PARTICIPATION IN KICK FOR A CURE.**

You are required to provide proof of general liability insurance naming Kick for a Cure, Inc. and Poway Unified School District as additionally insured. A Certificate of Insurance **MUST** be submitted with this application. Your application will **NOT** be considered complete until a Certificate of Insurance has been submitted.

**SPECIAL PERMIT REQUIREMENTS  
(FOOD AND MERCHANT VENDORS)**

**SELLER'S PERMIT (FOOD AND MERCHANT VENDORS)**

**A VALID SELLER'S PERMIT IS REQUIRED IN ORDER TO PARTICPATE IN KICK FOR A CURE.** Applications without a valid seller's permit will not be considered. If you do not have a Seller's Permit, a temporary permit must be obtained from the State Board of Equalization by visiting [www.boe.ca.gov](http://www.boe.ca.gov) or by calling 1-800-400-7115. Walk-in applications can be processed on the same day at 1350 Front Street, Rm #5047, San Diego, CA 92101. There is **NO CHARGE FOR A PERMIT**. Please note that mail-in applications take 5-6 weeks to process, whereas walk-in applications are issued the same day.

**FOOD FACILITY PERMIT/HEALTH PERMIT (FOOD VENDORS ONLY)**

All Food Vendors are responsible for obtaining the proper food facility/health permit from the County of San Diego Environmental Health Department. Food Vendors must meet and follow all County of San Diego Health Department guidelines regulating Public Health and Safety. Call 619.338.2379 for more information or visit [www.sdcounty.ca.gov/deh](http://www.sdcounty.ca.gov/deh)



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## BOOTH SPACE RENTAL

ALL BOOTH SPACE is 10' X 10'

The Two Day Package includes:

- 10' x 10' canopy (Food Vendors will be provided with mesh walls)
- 8' x 30" table
- 2 folding chairs

BOOTH FEES:	Food Vendors	\$400
	Merchant Vendors	\$300
	Information Vendors	\$200

Please check the appropriate box:

- I would like to utilize ALL provided rentals
- Please provide me with only (please specify): \_\_\_\_\_
- I am self-contained and do not require the provided rentals
- I would like electricity (\$50 additional fee)

Selection of specific booth location is available on a FIRST COME, FIRST-SERVE and is at the discretion of the Event Planning Committee. OPEN FLAMES, GAS BURNERS, AND CONTAINERS OF FUEL ARE PROHIBITED ON EVENT PROPERTY.

**Please make checks or money orders payable to: KICK FOR A CURE, INC.**

Kick for a Cure, Inc. is a 501-C-3 tax-exempt organization.  
Booth fees are a 100% tax-deductible charitable contribution.  
Tax ID # 68-0643959



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**RELEASE**

**RELEASE, HOLD HARMLESS, AND AGREEMENT NOT TO SUE**

I, the undersigned, do fully understand that my participation in Kick for a Cure Charity Soccer Tournament & Festival 2008 (herein after "Event") may expose me to the risk of personal injury, death, or property damage. I hereby acknowledge that I am voluntarily participating in this Event and agree to assume any such risks.

I hereby release, indemnify, hold harmless, and agree not to sue Kick for a Cure, Inc. and Poway Unified School District, and their respective officers, event organizers, volunteers, agents, contractors, and employees ("Indemnified Parties") for any death of or injury to any person, any damage to or loss of personal property, any claims, liabilities, expenses or judgments, arising out of or in connection with my participation in the Event from whatever cause, excepting only those damages, claims, liabilities, expenses or judgments arising out of the sole negligence or willful misconduct of the Indemnified Parties.

In consideration of being permitted to participate in the Event, I hereby agree, for myself, my heirs, administrators, executors, and assigns, that I shall indemnify, defend, hold harmless and pay any judgments against the Indemnified Parties from any or all claims, demands, actions, suits and damages, whether for death, injury or property, damage, loss or arising out of or in connection with my participation in the Event.

**I HAVE CAREFULLY READ THIS RELEASE, AND HOLD HARMLESS, AND AGREEMENT NOT TO SUE AND FULLY UNDERSTAND ITS CONTENTS. I AM AWARE THAT THIS IS A FULL RELEASE OF ALL LIABILITY AND SIGN IT OF MY OWN FREE WILL.**

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**ACKNOWLEDGEMENT OF INFORMATION, TERMS & CONDITIONS**

I hereby warrant and confirm that the above information is, to the best of my knowledge, true and correct, and further certify that I have read all of the information provided in this application and agree with the Information, Terms & Conditions provided. Submission of this application and the cashing of my check do not guarantee a space. It is agreed and understood that the completion of this application shall not be binding either to the proposed vendor or the Event Planning Committee, until accepted in writing by the Event Planning Committee.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_



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## VENDOR CHECKLIST

The following will serve as a quick reminder of the documents and information you will need to submit in order to participate in Kick for a Cure Soccer Tournament & Festival.

PLEASE RETURN PAGES 1-5 OF THIS APPLICATION WITH REQUIRED DOCUMENTS AND PAYMENT TO:

KICK FOR A CURE  
Attention: Helena Jayasuriya  
12630 Monte Vista Road, Suite 202  
Poway, CA 92064  
Phone: 858.775.7057  
Fax: 858.530.0182

APPLICATION DEADLINE – FRIDAY, May 9, 2008

**Please make checks or money orders payable to: Kick for a Cure, Inc.**

\* The Fee is for both days of the Event (June 21 & 22, 2008)

## DOCUMENTS

### FOOD VENDORS

- Signed Application
- Federal Tax ID #
- Seller's Permit
- Certificate of Insurance
- County of San Diego Food Facility/Health Permit
- List of menu items and prices
- Special requests (if any)
- \*FEE: \$400 (\$440 with electricity)

### MERCHANT VENDORS

- Signed Application
- Federal Tax ID #
- Seller's Permit
- Certificate of Insurance
- List of merchandise to be sold and prices
- Special requests (if any)
- \*FEE: \$300 (\$340 with electricity)

### INFORMATION VENDORS

- Signed Application
- Non-profit 510 ( c ) (3) or Business License #
- Certificate of Insurance
- List of items to be displayed
- List of interactive features (if any)
- Special requests (if any)
- \*FEE: \$200 (\$240 with electricity)



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## INFORMATION, TERMS & CONDITIONS FOR VENDOR BOOTHS

PLEASE READ OVER THE FOLLOWING INFORMATION *BEFORE* YOU  
SIGN AND SUBMIT YOUR APPLICATION

File these pages with your records

### BOOTH RENTAL

Booth rental space is 10' x 10'

This is a Two Day Package that includes:

- 10' x 10' enclosed canopy
- 8' x 30" table
- 2 chairs

Food Vendor Booth Rental Fee: \$400 (\$450 if electricity is requested)

Merchant Vendor Booth Fee: \$300 (\$350 if electricity is requested)

Information Vendor Booth Fee: \$200 (\$250 if electricity is requested)

Vendors shall submit the required booth fee with application.

Checks or money orders are made payable to:

KICK FOR A CURE  
Attention: Helena  
12630 Monte Vista Road, Suite 202  
Poway, CA 92064

Phone: 858.775.7057 Fax: 858.530.0182 Email: [Helena@kickforcure.org](mailto:Helena@kickforcure.org)

**APPLICATION DEADLINE – FRIDAY, APRIL 25, 2008**

*All Booth Rentals are for two days. There are no one day options. Vendors are expected to remain at the Event from start to finish on both days. Selection of specific booth location is available on a first-come, first-serve basis and is at the discretion of the Event Planning Committee. There will be a \$25 fee for all returned checks.*



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## INSURANCE

Kick for a Cure Vendors must utilize their own insurance and provide a Certificate of Insurance with the following as additionally insured: Kick for a Cure, Inc. and Poway Unified School District. All activity conducted by Applicant Vendor at Kick for Cure shall be at the risk of the applicant exclusively. The Applicant Vendor, for him/herself and the above group and all members thereof, hereby indemnifies Kick for a Cure, Inc. and Poway Unified School District, their agents, employees, event organizers, volunteers, and officers against and agrees to defend and hold them harmless from any and all liability, loss, expense, damage, claims and causes of action arising out of or resulting from or connection with the Applicant's work or activities. The Vendor Applicant and the Certificate of Insurance must have the same name. For example, if the Vendor is signing the application as a private individual the Certificate of Insurance must be in the merchant's name. If the Vendor is signing the application on behalf of a company/corporation/entity, the Certificate of Insurance must state the name of the company/corporation/entity as the insured.

## SELLER'S PERMIT (Food and Merchant Vendors Only)

Kick for a Cure Food and Merchant Vendors must have a valid Seller's Permit. If you do not have a Seller's Permit, a temporary permit can be obtained from the State Board of Equalization by visiting [www.boe.ca.gov](http://www.boe.ca.gov) or by calling 1-800-400-7115. Walk-in applications can be processed at 1350 Front Street, Rm #5047, San Diego, CA 92101. ALLOW AT LEAST 5 - 6 WEEKS FOR MAIL-IN APPLICATIONS; WALK-IN APPLICATIONS ARE PROCESSED THE SAME DAY. Driver's license and Social Security Card must be presented when applying. There is NO CHARGE FOR A PERMIT.

You are required to obtain and display all necessary permits and/or licenses in order to operate on school grounds. If you are forced to close by any government agency for failure to obtain your necessary permits and/or licenses, PPMD is not liable and will not refund fees or deposits.

## FOOD FACILITY/HEALTH PERMIT (Food Vendors only)

All Food Vendors are responsible for obtaining the proper food facility permit from the County of San Diego Environmental Health Department. Food Vendors must meet and follow all guidelines regulating Public Health and Safety. Highlights include but not limited to the following:

- 1) Food Vendors must post prices in a legible manner and in a visible space inside the booth only.
- 2) All food items must be stored inside the allotted space, covered and off the ground.



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**FOOD FACILITY/HEALTH PERMIT (Food Vendors only) - CONTINUED**

- 3) San Diego Health Department requires that you provide appropriate cleaning materials as well as a hand-washing setup. Running water is not provided on the grounds
- 4) All Food Vendors using heat must: a) provide fans for smoke control; b) provide fireproof containers for discarding hot oil or other flammable materials; c) provide one visibly mounted fire extinguisher rated A or B.
- 5) Containers of butane or fuel are not permitted, as open flames or gas burners ARE NOT permitted on the Event premises.
- 6) Food Vendors must provide their own disposal containers. Standard trash containers MAY NOT BE UTILIZED for food waste.

Call the County of San Diego Environmental Health Department at 619.338 2379 for more information or visit [www.sdcounty.ca.gov/deh/](http://www.sdcounty.ca.gov/deh/)

**ELECTRICITY**

Electricity will be provided to Vendors at an extra charge of \$50 per booth space. All Vendors are responsible for securely taping down their own cords. Any hook-ups or cords found to be unsafe will be disconnected. **OPEN FLAMES, GAS BURNERS, AND CONTAINERS OF FUEL ARE PROHIBITED ON EVENT PROPERTY.**

**INFORMATION TO BE DISTRIBUTED (Information Vendors only)**

All information to be distributed must be approved at the time of application. Your application must include a listing of information to be distributed. The Event Planning Committee reserves the right to determine what information is most suitable for the Event.

**BOOTH DÉCOR**

We request that you display your goods as colorfully and tastefully as possible. Please use the tables and/or display fixtures in a manner that enhances the attractiveness of your booth and avoid displaying any items on the ground or a mat. Signage and decoration of your booth is encouraged as long as it is in good taste and does not interfere with the neighboring vendors. The Event Planning Committee reserves the right to remove any décor that may be deemed inappropriate for the Event.



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## MUSIC

Merchants marketing their own music, tapes, and CD's are allowed to use amplified devices, provided the music does not interfere with neighboring vendors. All vendors interested in using amplified music must include their request in writing and a sample of their music choices with this application. The Event Committee will review and if acceptable approve music selections, such approval shall be in writing back to the vendor.

## OPEN FLAMES AND GAS BURNERS

Open flames and gas burners are strictly prohibited at the Event and on campus.

## RIGHTS RESERVED

The Kick for a Cure Event Planning Committee reserves the right to:

- A. Limit the number of Vendors for any one particular type merchandise/goods/services to maintain diversity and interest at the Event.
- B. Change or substitute booth spaces for the good of the Event.
- C. Terminate booth occupancy at any time during the application process or during the Event if it is the Event Planning Committee's determination that:
  - 1) Applicant creates a nuisance to any other vendors or guests
  - 2) Applicant is found to have changed or added to the uses set forth in the application
  - 3) Applicant has falsified any of the statements in this application
  - 4) Applicant's use of space violates any government laws or ordinances or interferes with the orderly and successful conduct of the Event.

The display or sale of firearms, illegal items, alcoholic beverages, drugs, and tobacco are strictly prohibited at the Event.

## CONFIRMATION

Confirmation of Acceptance will be mailed out within two (2) weeks of receipt of check and COMPLETED Application. Space assignment and complete instructional packages including directions will be mailed out one (1) month prior to the Event.



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## REFUNDS

Booth fees are 100% refundable if cancelled by May 23, 2008. Cancellations made between May 24 and June 6, 2008 will be refunded 50%. Refunds will be mailed to the address as shown on your application within forty-five (45) days of the conclusion of the Event. No refunds will be provided for cancellations made after June 7, 2008.

## EVENT HOURS/SET-UP/BREAKDOWN

The Event will operate from 9:00 A.M. until 6:00 P.M. on Saturday, June 21 and Sunday June 22, 2008. Vendors are required to be open both days from 9:00 A.M. until 6:00 P.M.

Set up times will be:	Friday, June 20 4:00 P.M. – 8:30 P.M.
	Saturday, June 21 7:00 A.M. - 8:30 A.M.
	Sunday, June 22 7:00 A.M. – 8:30 A.M.
Breakdown times will be:	Saturday, June 21 6:00 P.M. – 8:30 P.M.
	Sunday, June 22 6:00 P.M. – 8:30 P.M.

## CLEAN-UP

The clean up of the booth area is the responsibility of the vendor, dumpsters and waste containers will be provided for your convenience at the site. It is the responsibility of each vendor to keep their area clean and to have their free of debris, waste, etc. at the conclusion of the event.

**THANK YOU FOR PARTICIPATING IN KICK FOR A CURE 2008!**